

Section 8: Library Service Policies

8F | Volunteer Program

Purpose

The Library offers volunteer opportunities to interested adult and teenage Roselle community members who are looking for a way to support their community through volunteerism, or who may wish to pursue a career in library service.

Guidelines

The program is administered by the Executive Director and designated Library staff. For any prospective volunteer under the age of eighteen (18), parent or legal guardian written consent is required for the minor to participate. Prospective volunteers aged eighteen (18) and older are required to undergo a criminal background check, at the Library's expense, before they are approved to complete any volunteer work on behalf of the Library.

Submission of a volunteer request or past experience in this volunteer program will not guarantee participation. Participation ultimately depends on the availability of tasks or projects suited for volunteers. The Library reserves the right to cancel or suspend any volunteer's participation at any time for any reason.

This program is not intended to be used as a replacement to the Library's paid workforce. Rather, it is designed to complement the duties and responsibilities carried out by Library staff.

All volunteers are expected to adhere to existing Library policy and procedure and will be supervised by Library staff at all times while participating in the program.